

**BOXWELL WITH LEIGHTERTON  
PARISH COUNCIL MEETING  
13th FEBRUARY 2023  
Held at Leighterton Primary School at 7.30pm  
MINUTES**

Councillors Present:        Colin Alden, Chairman  
                                      Duncan Hyde, Vice Chairman  
                                      Tom Clark  
                                      Jenny Ursell, Responsible Financial Officer  
                                      Felicity White, Clerk

1. The Chairman welcomed the Councillors to the meeting, which had been deferred from 7th February.
2. Apologies - none received
3. The Minutes of the Parish Council Meeting held on the 6th December 2022 were approved and signed by CA.
4. Update on Matters Arising and Actions:
  - 4.1 With reference to the Wicksteed inspection and subsequent report issued in Q4 2022, CA felt that it would be good to seek help from village residents to help refresh the play equipment with fresh paint and new fittings. Early March was considered a suitable time, depending on the weather. **Action:** CA and DH will meet to discuss setting up a working party for the Park, playground and refresh.
  - 4.2 The PC discussed the need for some new equipment in the Park and funds available to spend. An email had been received from Active Cotswold regarding fitness equipment for residents in the Cotswolds and it was unclear whether this was designed to provide guidance, funding or both. **Action:** FW to call Kate Holland of Active Cotswold to obtain more information.
5. Financial Report:
  - 5.1 JU had circulated the Financial Report prior to the meeting which set out the PC bank accounts are as follows:

Treasurer's Account £1,934.08; Expenditure since the last meeting has been £40.00 in respect of hiring a room at the school for PC meetings and £30.00 to CA for a fence post. The Savings account currently has a Credit balance of £6,917.26; the Amenities Committee holds a total balance of £2,569.85 which includes £2,466.11, plus the Mothers & Toddlers Account (£63.69 CR), the Village Bonfire (£40.05 CR).

In addition, the Amenities Committee has recently received a cheque for £310.00 from the Leighterton 100 Club.

The completed Precept request form for £1,525.00 has been submitted.

The Councillors acknowledged all was in order.

6. Planning Applications

DH referred to recent planning applications

6.1 Northfield House - approval granted provided changes are in compliance with certain conditions.

6.2 Glebe House has sought approval for the enlargement of an existing single storey extension. No objections were received at the meeting.

7. Any Other Business

7.1 CA and DH will meet later in the week (ref: 4.1) to discuss the formation of a Park/Playground working group.

7.2 Coronation plans and ideas: It was noted that the Coronation was taking place during Badminton Horse Trials and therefore the area is likely to be quite busy. Paula at the Royal Oak has offered the pub and car park as a venue for the Coronation celebrations and discussed providing a basic menu. Alternatively, it was considered whether a street party could be arranged in The Street. CA will make an application to close part of The Street. Tables could be set up and everyone in the village encouraged to attend and 'bring their own picnic'. **Action:** CA to make application for closure of part of The Street on 6 May.

7.3 Defibrillator - CA checks the defibrillator each month and noted that when it was extremely cold, it did not work immediately; however, it will be fine for the rest of the year. Having made the necessary enquiries, he advised that it could be insulated in the Winter or be housed in a heated cabinet. JU reminded the Committee that she had 'segregated' funds specifically for the defibrillator. Separately, CA will ask the Bensons when they would be able to provide training to interested parties in the village. **Action:** CA to obtain date for defibrillator training.

7.4 Village Events:

7.4.1 Star Count - The Countryside Charity is attempting to establish the effect lighting is having on our view of the galaxy. Between 17-24 February everyone is being encouraged to count the number of stars to be seen in the constellation of Orion. Consequently, residents of Boxwell and Leighterton are invited to attend a Star Count during this time in the Park (exact date to be determined nearer the time due to weather conditions). The Royal Oak will provide mulled wine to those attending.

7.4.2 The Village Midsummer Fete due to take place on 25th June was discussed; this is being coordinated by Jane Bullock and Helen Hyde.

The Royal Oak is happy to provide basic hot food and run the bar under their licence. CA stated that a decision will be required regarding the use of funds raised i.e. when new equipment is provided for the playground, the Parish Council reserves will be somewhat depleted and so we shall need to start to re-build.

7.5 CA referred to a notification received from GAPTC regarding Councils responsibilities for damaged and fallen trees within their respective boundaries. Whilst he wishes to seek further clarification, especially in respect of legal liability, he and TC will review the boundaries concerned for Boxwell and Leighterton and then undertake a tree inspection. **Action:** CA and TC.

8. Date of Annual Parish Council Meeting - 23rd May 2023 at 7.30pm