

**BOXWELL WITH LEIGHTERTON  
PARISH COUNCIL MEETING  
6th DECEMBER 2022  
Held at Leighterton Primary School at 7.30pm  
MINUTES**

Councillors Present:        Colin Alden, Chairman  
                                      Duncan Hyde, Vice Chairman  
                                      Tom Clark  
                                      Jenny Ursell, Responsible Financial Officer  
                                      Felicity White, Clerk

Visiting Attendee:         Sarah Walker, Rural Housing Enabler, GRCC

1. The Chairman welcomed the Councillors and Ms Walker to the meeting.
2. Apologies - none received
3. The Minutes of the Parish Council Meeting held on the 6th September were approved and signed by CA.
4. Sarah Walker from the Gloucestershire Rural Communities Council was invited to the meeting in order to provide an update to the councillors on the results of a recent survey on behalf of the Cotswold area in which Boxwell with Leighterton was included. The results of the survey are available to parishioners on request.
5. Update on Matters Arising and Actions:
  - 5.1 At the September meeting JU advised she had completed the Communities Infrastructure Levy Questionnaire and subsequently provided a breakdown to the councillors. **Action: Closed**
6. Financial Report:
  - 6.1 JU had circulated the Financial Report prior to the meeting having reviewed the income and outgoings for the past 3 years in order to ascertain the Precept for 2023, which she recommended should be £1,525. This was agreed by the PC members.
  - 6.2 JU specified the various financial commitments which include maintaining the Defibrillator, Contested Elections, Park wall and gates. TC referred to the lawnmower, which has not been serviced for a couple of years and recommended that this was included in outgoings.
  - 6.3 Further, she informed the meeting that the CIL is specific regarding the timing by which funds must be spent and in this case, it must be by 2025.
  - 6.4 JU further proposed that the PC has a total of £4,500 available to allocate to the Park funds, which was supported by the PC members. CA thanked JU for the work undertaken on the Finances and confirmed that he was happy with the budget for 2023.
  - 6.5 JU provided an update on the Amenities Committee and advised that it currently held a credit of £2,569.85. It was proposed to keep these funds

separate to the other accounts and use some of the monies to repair the Park wall, which was agreed.

7. Planning Applications

DH referred to recent planning applications (Holly Tree House and Whitewater Farm, referred to previously) which have been approved. There have been two other applications in respect of tree work.

8. Any Other Business

8.1 Update following the Wicksteed inspection of the Park in early November - In essence, the PC should focus on replacing various items as well as repainting others; it was also felt that this would be a good opportunity to provide some seating and undertake some planting. JU referred to the £4,500 available for the renovation of the Park (see 6.4 above). A discussion followed regarding Lottery Funding or Fund raising by the village and it was concluded that the alternatives should ideally be discussed at a meeting of the Amenities Committee. **Action:** JU to coordinate.

8.2 GAPT had circulated a notification regarding Councillor training. After some discussion, it was concluded that at the present time there was little interest from Councillors.

8.3 CA updated the Council on recent correspondence from the Property Services and Asset Management Department of the Gloucester County Council regarding Poole Farm. In short, discussions are continuing and public plans are not currently available.

8.4 The Cotswold National Landscape Dark Skies survey has been received and FW is to respond on behalf of the PC by the closing date of 9th December. **Action:** FW - Closed

9. Date of next meeting - 7th February 2023 at 7.30pm