

**BOXWELL WITH LEIGHTERTON
PARISH COUNCIL MEETING
MONDAY, 13TH MAY 2024 at 7.30pm**

MINUTES

Councillors: Simon Gale, Co Chairman
Martin Weaver, Co Chairman
Dan Say
Carol Taffurelli, Responsible Financial Officer
Felicity White, Clerk

Guest: Tony Salter, Councillor, Avening and Gumbolds Ash

1. SG chaired the meeting and welcomed countillors to the meeting.
2. Apologies - none were received.
3. The Minutes of the meeting held on 28th February 2024 were approved. However, there was one minor amendment in respect of the date of the next meeting, which had originally been scheduled for 8th May 2024.
4. Update on Matters Arising from 28th February meeting:
 - 4.1 SG reported it was encouraging that a third of village residents had responded to the Questionnaire and he was pleased to note that considerable use had been made of the 'free text' boxes. It has served to illustrate what the PC should concentrate on; in summary these are
Traffic - including speed of vehicles through the village; condition of the roads; inconsiderate parking; verge erosion due to diversions.
School - including speed of vehicles collecting children from school; parking on Boxwell Road; a desire for greater collaboration between the village and the school.
Future Energy - the village is within a Conservation area, which provides certain restrictions; however, it was suggested whether a local charging point should be considered.
Next Steps - Text responses and analysis will be provided to PC members before a report is published as the basis for our Parish/Community Plan.
 - 4.2 The Park/Play area:
 - 4.2.1 MW advised that positive feedback had been received following the tree and hedge planting. FW had provided photographs to GCC following a request by them for regular updates.
 - 4.2.2 DS reported on the installation of the new dome; he has been assisting Colin Alden, who had offered to install it. MW confirmed that the mats had been ordered and were due to be delivered on 14th May.
 - 4.2.3 FW advised that she had contacted CDC to request that the bin in the Park was relined and would form part of their collection service. There has

been no progress to date and FW will follow up again. TS offered to provide assistance if necessary.

5. A Familiarisation Meeting had been held on 25th March with the primary objective of ensuring that all PC members were brought 'up to speed' on various items; this was not a formal PC meeting, thus no Minutes were issued. Below are updates in respect of matters discussed

- 5.1 CT had requested a copy of the Zurich Insurance policy in order to examine the Liability Insurance. All relevant documents were subsequently forwarded.

- 5.2 Questions regarding a duck house on the pond. It was agreed that this should be revisited following the Parish Plan Questionnaire results.

- 5.3 Archiving of historical documentation including out of date Minutes, which will be forwarded to GCC Archives. MW, DS and CT have formed a working group to review and deal with accordingly.

6. Financial Report - CT provided an update as follows:

- 6.1 The CIL Report had been reviewed and the £1,215 levy which had been brought forward, will be used to help finance the new dome.

- 6.2 She presented the 2023/24 AGAR, which was signed by MW in his capacity as Joint Chairman and countersigned by FW as Parish Clerk. This document will be uploaded on to the website and posted on the Notice Board for the requisite 10 days.

- 6.3 CT referred to Parish funds as at 13th May 2024:

£3,053 in the Current Account

£7,005 in the Deposit Account

However, the PC was advised that payments to GAPTC, Insurance and contribution to the dome will soon be debited. In the meantime funds will be incoming in respect of the Park/Play area - a donor has kindly offered to contribute £200; Frankie Gale is providing a donation following the Christmas Fair and the Amenities Committee has also offered to provide some funds.

CT advised that as part of the Project Meetings in relation to the Parish Plan, the PC can use this as an opportunity to establish a budget for 2025.

7. Planning Applications update was provided by SG. The only new Planning application received since the last meeting has been in respect of pollarding trees behind 11 to 13 The Street. No objections were recorded.

8. Any Other Business

- 8.1 Traffic through village - this links to comments raised in the Parish Plan Questionnaire (Ref: 4). Similar issues had been raised by Westonbirt PC and guidance to be sought from their PC Chairman, whose number was provided by TS. Action: FW

- 8.2 Review of historic documents had identified an agreement between the PC and PCC regarding cemetery maintenance, charges and costs. After careful consideration, the PC concluded that it was happy to continue to volunteer to clear the cemetery when requested, but would neither provide nor request financial support from the PCC.

8.3 Renewal of insurance policy is due mid-June. It was agreed by the PC to continue to use Zurich Insurance.

8.4 CT requested a review of assets held by BwL PC. These are currently identified as Playground equipment, benches, phone box (housing the defibrillator) Grit bins and dog bins. However, a full review of items in the village will be undertaken and recorded. Action: CT,MW,DS

9. Date of next PC meeting:
Monday, 22nd July at 7.00pm