

**BOXWELL WITH LEIGHTERTON
PARISH COUNCIL MEETING
8th SEPTEMBER 2023
at
Leighterton Primary School at 7.00pm
MINUTES**

Councillors Present: Colin Alden, Chairman
 Duncan Hyde, Vice Chairman
 Simon Gale
 Martin Weaver
 Felicity White, Clerk

1. The Chairman welcomed the Councillors to the meeting and advised that regrettably Jenny Usell had decided to stand down from the Parish Council for family reasons.
2. Apologies - none received
3. The Minutes of the Parish Council Meeting held on the 23rd May 2023 were approved and signed by CA.
4. Update on Matters Arising and Actions:
 - 4.1 FW provided an update on the Insurance Renewal and advised that it was now included with the overall insurance via a new provider, thus saving the Council funds.
 - 4.2 CA updated the meeting on the process to be introduced to ensure the safety aspects of the mower, including a monthly checklist. It has been proposed that there is a 'signing sheet' for each time the mower is used and any exceptions to be reported to CA. This is designed to ensure, most importantly, the safety of Pete Mustoe, who uses the mower and also to make sure that the Parish Council's insurance policy is not compromised.
 - 4.3 SG advised that a further review to the base of the wall had been conducted and it appears to be sound. There are some cracks in the cement on top of the wall, which will continue to be monitored. We are aiming to have repairs completed to the two areas where the outward facing stones have been removed, replacing with in-fill. In the meantime, we would remind everyone that walls such as this are not suitable for climbing or walking along, especially alongside the pond.
 - 4.4 SG referred to the creation of a Parish Plan which would be designed to make sure that the wishes of the majority of the village are taken into account in a proposed 5 and 10 year plan. More information will be provided to the village in the near future via the Leighterton Newsletter.

4.5 CA thanked Clare Benson, Maxine Clout and Gina Ellis *in absentia* for giving up their time and providing a well attended Defibrillator training session on 27th June at 7.00pm.

He added that in fact the Defibrillator had to be used approximately 5 weeks ago, which meant that the equipment had to be cleaned and returned and the pads had to be replaced.

4.6 Following the last meeting, FW had spoken to Jane Bullock (JB) and a section on the Parish Council was included in the Leighterton Newsletter. CA will provide wording to JB for future editions.

5 Financial Report:

5.1 Following the resignation of JU, CA provided a brief financial report::

The Treasurer's Account currently has a credit balance of £2,765.05, which includes a contribution of £812.00 raised by the Village Fete

The Savings Account currently holds a balance of £6,946.63.

6. Planning Applications

DH referred to recent planning applications:

6.1 Parkwood Farm - various conditions in respect of required materials have been met.

6.2 Glebe House has sought further approval for the enlargement of an existing single storey extension and the installation of a heat pump.

No objections were raised by those present at the meeting.

7. Any Other Business

7.1 FW reported on the trees ordered for the Park/Playground as part of Gloucester Council's Ash Dieback and Replanting scheme. Some of the saplings ordered will be to 'future proof' existing Ash trees which have not yet succumbed to Dieback.

8. Date of next Parish Council Meeting:

4th December at 7.30pm.