

BOXWELL WITH LEIGHTERTON PARISH COUNCIL

MINUTES OF MEETING HELD 10TH FEBRUARY, 2020 at Michaelmas Barn, Leighterton at 7.30pm

PRESENT: Chairman: Mr C. Alden (CA) Mr T. Clark (TC) Mrs J. Ursell (JU)
Vice Chairman: Vacant Mrs R. Danton (RD) Clerk: Mrs J. Weyman (JW)

Welcome: The Chairman welcomed Councillors & Clerk to the meeting which was not held at the school as it was unavailable due to concerns about the weather and possible further power cuts etc.

Appointment of Chairman: R. Danton proposed C. Alden, seconded by J. Ursell.

Apologies: Mr S. Roberts, outgoing Chairman.

Approval of Minutes: Minutes from the previous meeting on 9th December were approved.

Matters Arising:

- Speed stickers – SR to pass to CA.
- Noticeboard – TC gave Clerk cheque for £250 from Amenities Committee towards cost.
- VAT receipts – N/A for noticeboard, but JU to try & obtain one from for JH gift purchase.
- Website: currently no means of issuing a standard automatic response to emails received – to be investigated further – see below.

Appointment of New Councillor & Handover from SR:

- New Councillor/Vice Chair:
 - CA reported that Duncan Hyde is happy to join the PC; no other suggestions.
 - Clerk furnished CA with Acceptance of Office & Register of Members' Interests forms to pass to DH to complete (alongwith his own as example).
 - Appointment of Vice Chair: JU is happy to stand if DH not keen.
- Handover from SR:
 - SR to pass box to CA.
 - Website: CA now has login details & update procedure. New councillor, who designs websites for a living, may be able to improve it.
 - The 2010 report "GCC Rural Estates Strategic Development" to be uploaded.

Emails or comments from residents:

- Gigaclear cable laying:
 - Complete Utilities still have fences and signs etc in village although work seems to have ceased. As indicated previously, when completely finished & gone, snagging list (being compiled by CA) to be passed to them.
 - Resident in The Meads has reported damage near his property to CA & TC reported kerb squashed near the workmen's portaloos.
 - All councillors to take photos of any problems to facilitate drawing up of snagging list.

Clerk's Financial Report: Balances as at 4.2.20:

- Bank balance current account £422.33
- Earmarked Reserve Fund £6,657.93
- Payments for approval – none as no school rental for this meeting.
- RD & JW to add latter as the other nominated delegate.
- Outstanding receipts (Onecom for website & school rental) received.

continued...../.....

Precept for 2020/21:

- Clerk has sent forms off to CDC by the 31.1.20 deadline, setting it at £1,180, as agreed at last meeting. Tax base had risen so means a rise of only 2p (to £10.03) for a band D property.

Planning:

- Grange Barn, 2 Farm Close – 2 storey extension approved January including rooflights.
- Old Post Office, 7 Tetbury Lane – work progressing.
- No other applications made.
- Possible development of GCC farms – councillors agreed any clarification of plans unlikely to be obtained.
- Clerk to forward to CA email regarding Planning Training Sessions offered by CDC.

Playing field:

- Mowing & nettles – TC confirmed happy to store the mower and indicated Mrs Clark about to discuss with resident whether he's happy to continue doing the mowing. Question of nettles to be discussed when mowing situation clear.
- TC confirmed happy to make good wall adjacent to CA's house.
- Wicksteed inspection due April.

Roads:

- Drainage on Tetbury Lane, particularly just before Bennett's Farm - TC had cleared the "grip" (drainage channel into field) but needs re-doing & is actually the responsibility of GCC Highways - JU to report it & consider sending photo to show depth.
- Whitewater Lane potholes – reported.
- Councillors noted surface dressing of whole of Tetbury Lane scheduled for summer 2020.
- All councillors to take photos of any problems.
- JU raised the question of flytipping – recent appearance of detritus by Bowldown Wood, sometimes a problem on Back Lane & tyres sometimes seen by lorry park. JU to check reporting procedure & whether Glos Highways responsible.

AOB: Discussion perhaps prompted by recent bad weather:

- Snow procedure – TC reported that Mr Jones (previous Chair) would ring Boxwell Farm who have a snow plough.
 - Clerk to forward 17.1.20 email from GCC re snow plough invoice etc to CA.
- Village Emergency Plan - drafted some years ago when obligatory for all PCs & government funding available – Chairman went on training course, first aid kit & equipment etc purchased. To be implemented in the case of eg an accident on A46, plane crash nearby etc., providing immediate help until the emergency services arrived.
 - RD to check with KJ re location of any equipment purchased & update the Plan (Clerk to pass her hard copy). Once updated, to be uploaded to website.
- Defibrillator – AC to check with Mrs Ellis re upkeep – new batteries etc.
- VE Day anniversary – various residents had mentioned the possibility of marking this (eg with a village street party) to both CA and JU who thought they may be discussing it with the Amenities Committee. The last 2 years the church have organised the village fete as a fundraiser.

Date of next meeting: Wednesday 20th May, 2020 7.30pm at Leighterton Primary School. All welcome.

Meeting closed around 9.30pm.