**BOXWELL WITH LEIGHTERTON PARISH COUNCIL**

**SUMMARY MINUTES OF MEETING HELD 9TH SEPTEMBER, 2019**

**at Stone Farm House, The Street at 7.30pm**

**PRESENT:** Chairman: Mr S. Roberts (SR) Mr T. Clark (TC)

 Vice Chairman: Mr C. Alden (CA) Mrs R. Danton (RD)

 Parish Clerk: Mrs J. Weyman (JW) Mrs J. Ursell (JU)

**Welcome:** After CA had waited at the school for any visitors, the Chairman welcomed Councillors, apologised for not booking the school and welcomed the new Clerk.

**Apologies**: None.

**Approval of Minutes**: Minutes from the previous meeting on 13th May were approved.

**Matters Arising**: Councillor shared responsibilities were discussed (Roads / Planning / Playground / Verges & trees) and all councillors confirmed happy to continue with each.

**Emails or comments from residents:** A member of the public had enquired (via email to website) re the possibility of a memorial to villagers lost in WW1. After discussion regarding eg possible location, difficulty of finding details of all fallen villagers, timing as 2018 anniversary past, possible inclusion in Tetbury, inclusion of fallen from other conflicts etc, decided:

* CA would check with Churchwardens if already anything in church;
* SR would reply by email indicating we will approach War Graves Commission for comments/suggestions/advice.

**Clerk’s Financial Report:**

* Bank balance current account £878.39
* Earmarked Reserve Fund £6655.96
* Payments approved: Seat £433.99
* Money transferred from reserve fund to current account £683.99, this includes £250 for playing field noticeboard.
* Clerk has started going through the files etc and RD will investigate changing the accounts to internet based to facilitate their management.

**Planning**:

* Grange Barn, 2 Farm Close – annexe extension delayed pending condition discharge.
* Possible development of GCC farms – a resident had asked for clarification regarding the possible development of Poole Farm. The (previous) Clerk found the 2010 “GCC Rural Estates Strategic Development” plan which lists all land owned by GCC and is published every 10 years.
	+ SR to contact Jill Matthews at GCC to ascertain when the Plan is likely to be updated.
	+ CA to scan report and SR to upload to PC website.

**Playing field:** Discussion regarding:

* various measures to reduce the wear of rubber matting under swings, concluded await Wicksteed report. RD commented could use one of the many other companies.
* how best deal with nettles growing above height of wall – they do protect the wall but residents have requested they be cut down. Concluded SR to ask Amenities to spray them at the start of each growing season.
* TC happy to make good wall adjacent to CA’s house.

**Roads:**

* PC assumes the various potholes marked with yellow paint will be dealt with. JU to confirm timescale and continue to log all large potholes especially on Boxwell & Whitewater Lanes, being the 2 main approaches to the school.
* GCC contact: Kath Haworth, Lead Commissioner for Highways at GCC. Email addresses from 1st April, 2019:

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For residents: highways@gloucestershire.gov.uk

For Parish & Town councils: highwayscouncillors@gloucestershire.gov.uk

* Bowldown crossroads – directional sign fallen down and crossroads warning sign obscured by trees - CA to contact Highways dept.

**AOB:**

* Speed stickers – SR has ordered selection of 20 & 30 mph stickers.
* Noticeboard for Playing field expected around November. Church one to be put on hold for the moment - SR to let carpenter know.
* Emails from website: SR to look into how to reply from website including an automatic standard response indicating item be discussed at next quarterly meeting.

**Date of next meeting:** Monday 9th December, 2019 7.30pm at Leighterton Primary school. All welcome.

Meeting closed around 9.15pm.