

**BOXWELL WITH LEIGHTERTON
PARISH COUNCIL MEETING
MONDAY, 2nd SEPTEMBER 2024 at 7.30pm
MINUTES**

Councillors: Simon Gale, Co Chairman
Martin Weaver, Co Chairman
Dan Say
Felicity White, Clerk

1. MW chaired the meeting
2. **Apologies** - Carol Tafufurelli and Tony Slater
3. **The Minutes** of the meeting held on 22nd July 2024 were approved and signed by MW.
4. **Update on Matters Arising from previous meetings:**
 - 4.1 **Parish Plan Questionnaire** - SG advised that the Summary had been reviewed and relevant amendments made. This will be circulated to PC members for a final review prior to sharing with the community more broadly. TS had requested a copy of the Questionnaire, which has been forwarded to him. Matter Closed
 - 4.1.1 Following the results of the Parish Plan and an earlier, informal meeting with the Amenities Committee, a number of items were identified to form an Action Plan. This, together with the Summary of the Questionnaire results, will be published via the BwL Newsletter and posted on the Notice Board.
 - 4.2 **The Park/Play area**
 - 4.2.1 The bin has now been provided with a liner and forms part of the regular collection by CDC. Matter Closed
 - 4.3 **Pond and surrounding area**
 - 4.3.1 MW and DS have cleared the pond and it is planned that the ivy stems growing on the walls are due to be cut in the near future. Matter Closed
 - 4.3.2 MW provided illustrations of Duck houses to be moored on the pond. The PC chose and approved one and MW will proceed to obtain an invoice and forward to CT prior to ordering it. **Action: MW**
 - 4.4 **Meeting with Amenities Committee**
 - 4.4.1 Protection of frog and toad spawn - the PC is exploring ways in which to manage the fish population and the subsequent strategic positioning of mesh netting to protect the spawn. External advice is being sought and appropriate remedial action will be taken. **Action: MW**
 - 4.4.2 Duck signs on approach to the pond - SG advised that over a certain size, signs require approval. Therefore, it is currently being explored whether the signs for BwL fall outside these requirements. Whether a sign indicating children could also be introduced without creating 'over signage' in the village. **Action: SG**

4.4.3 New members of the Amenities Committee had been sought via the July/August BwL Newsletter. Matter Closed

4.4.4 Volunteers to tidy the village have been superseded by the clearance of the pond and surrounding area. Matter closed.

4.5 **Traffic/Speed controls and possible solutions**

4.5.1 MW and DS to arrange a meeting with the new Headmistress of the Primary school in order to seek her help in asking parents to be more speed aware. Will wait until the new term is under way. **Action: MW/DS**

4.5.2 Areas where a Slow notice could be painted on the roads approaching the village were discussed. DS to contact GCC Highways and seek guidance on implementation of Slow and Give Way signs. **Action: DS**

4.5.3 Potential sites for the signs (in relation to 4.5.2) were considered and DS will include this in his discussions with GCC Highways. **Action: DS**

4.5.4 The introduction of a 'Speed Watch' campaign was discussed and one solution was to seek to include an item in the next BwL Newsletter. FW will speak to Jane Bullock. **Action: FW**

4.5.5 Although the PC had proposed planting wildflowers on the verges, it has been concluded that the soil will require the appropriate preparation. Instead of wildflowers, it was suggested that bulbs will be ordered and volunteers asked to form a Planting Party later this year. Further updates will be provided via the Newsletter and on the Notice Board. **Action: SG**

5. Financial Report - prior to her absence, CT had provided the PC with an up to date a Financial Report, showing funds as follows:

Current Account	0.67pence
Deposit Account	£5,929.69

As previously reported, CT is keen to take advantage of the present interest rates, hence transferring funds to the Deposit Account.

6. Planning Applications - SG reported that only one Planning Application had been received since the last meeting. This was in relation to the trimming of trees and removal of one at Bleak Cottage. No objections were recorded by the PC.

7. Any Other Business

7.1 DS advised that he had been monitoring the saplings and whips planted earlier in the year, specifically at one end of the Park. He was pleased with progress and will continue to keep an eye on the whips in case any replacements are required. In addition, it was agreed that the hedges on the edge of the Park/Play area should be trimmed in the Spring. **Action: tbc**

7.2 Christmas Fayre - Given the success of last year's Christmas Fayre, it was proposed that this should be repeated. In addition, the PC discussed erecting a Christmas tree and inviting residents to a 'switch on' of lights accompanied by mince pies and mulled wine. More details will be provided once plans have been completed. **Action: SG/MW**

8 Date of next PC meeting - Monday, 4th November 2024 at 7.00pm

BwL PC Meeting Minutes Sept 2024.doc